



Minutes of Meeting, Board of Trustees, 8 April 2014

Present: Heather Leavell, Dan Johnson, Jackie Bates, Ellen Aamodt, Aimee Taberner, Tracy Skahan

Others: Chuck Luca, Christina Abbott

Absent: Geri Tremblay, Paul McGaffigan, Sarah Burks

The meeting was called to order by Heather Leavell at 7:10.

Ms. Abbott, a member of the Advisory Board of the Guild of Boston Artists on Newbury St., Boston, presented a request to CDAM Board of Trustees for the loan of Dallin pieces to exhibit at the 100th anniversary of the Guild for the period October through December 2014. The Guild would cover the costs of transport and insurance. The Board agreed to discuss this opportunity with representatives of the Town of Arlington and other members of the Board and in general was excited about the opportunity to create a Dallin event during this anniversary celebration.

Minutes of Meeting, 11 March 2014

The minutes were reviewed and adjusted as required. Aimee Taberner proposed the minutes be approved as corrected. Jackie Bates seconded the motion. The minutes were approved unanimously.

Treasurer's Report

Heather Leavell had circulated the report by email to the Trustees. The Treasurer has been requested to provide a comparison of the results of the annual membership drive and annual fund drive at the next meeting, along with projections for the budget period 1 January through 30 June. Ellen Aamodt moved that the report be received, seconded by Aimee Taberner. The motion was approved unanimously.

Volunteer Report

No report was presented this month but volunteers were requested to fill the vacant slots in the docent program for the month of April.

Fundraising

Heather Leavell advised that she had prepared the application for a grant from Cambridge Savings Bank. Secondly, she is preparing a letter for the membership renewal drive.

The Board discussed possible dates and venues for an evening event to celebrate the publication of a book on the cultural life of Arlington Heights. June 3, 4 or 11 were determined to be suitable, bearing in mind that June 12 was the scheduled date for the next meeting on the strategic plan. Dan Johnson graciously offered to cover refreshments for the event and would coordinate the details with Jackie Bates and Ellen Aamodt.

Strategic Planning

Strategic Planning. Since members of both the Board of Trustees and Board of Directors had jointly developed the strategic plan, the Board of Trustees looked forward to developing guiding principles on the role and responsibilities of the Board of Directors, Board of Trustees and Curator as the next step in completing the plan.

Education and Interpretation

Heather Leavell worked out 2 school days for students, families and teachers (June 8, and a 2nd event will be scheduled for the Fall) and had applied for a grant from the Arlington Educational Foundation to cover the costs of supplies for these events, estimated at about \$800.

Further, the Board had submitted the names and recommendation of qualified candidates to conduct a conservation assessment for the Cutter House as well as an assessment of the collection.

The date of Saturday, 19 April, was confirmed for the Gallery Talk by Christine Scarborough.

Other Business

Dan Johnson noted that there would be a special event and exhibit at our sister museum in Springville, Utah, in May. Since this would be a very significant Dallin event, Dan offered to provide air tickets for 3 representatives from the Board of Trustees of CDAM to this major event. It would entail a 'Gallery Talk' by our representatives at the event.

Secondly, Dan expressed his expectation that members of the Board of Directors attend all meetings of the Board of Trustees and report on the activities of the Board of Directors in the spirit of our collaborative efforts.

Finally, Dan has attended a meeting on the economic development of the community, noting the 200,000 visitors annually to the town. Given the high level of activity in the arts, it led to the question of how great the economic impact to the community would be if all of these art activities were grouped into a major single effort.

The Board noted that Christine Scarborough submitted her resignation from the Board, citing time and distance as major impediments to fuller participation in Board activities.

The meeting adjourned at 9:30 p.m.

Ellen Aamodt,
Recording Secretary

Action Items for 13 May 2014

- Heather Leavell to confer with Town on Guild invitation
- Treasurer to compare fund drives of current year with past years
- Treasurer to email proposed budget to Trustees for review
- Decide on date for event to celebrate publication of book
- Select representative to Springville event